

ACADEMIC STANDING, PROGRESSION AND DISMISSAL POLICY: UNDERGRADUATE

1. Good academic standing for undergraduate students is defined as a cumulative GPA of at least 2.000 (C) in at least 18 US/72 UK credits earned over the two most recent consecutive semesters.
2. At the end of any full semester (fall or spring), fulltime degree-seeking undergraduates and visiting students for more than one semester who have attained a cumulative grade point average (GPA) of less than 2.000 will be identified by the Academic Progress Committee and be advised that they have been placed on academic probation for the next semester.
3. While on academic probation, undergraduates are limited to enroll in a maximum of 14 US/56 UK credits in the fall or spring semester. This limit is designed to allow more time to concentrate on each course and improve academic performance.
4. While on academic probation, undergraduates are limited to enroll in a maximum of 3 hours per day in the summer semester. This is equal to 1 x 3-week class or 2 x 6-week classes. This limit is designed to allow more time to concentrate on each course and improve academic performance.
5. Courses taken in the summer sessions will not result in the lifting of probationary status. Undergraduates on academic probation achieving a cumulative GPA of 2.000 or above in a summer session will remain on academic probation in the following semester until they have demonstrated sustained improvement and progression over a full 15-week semester.
6. Failure to raise the GPA to 2.000 by the end of a second full semester will normally result in dismissal from the University for failure to progress academically.
7. For Late Semester Start (LSS) students, the cumulative GPA earned during summer sessions will count towards removing Academic Probation (AP) status.
8. LSS students will only be considered for Academic Progress Probation (APP) at the end of their third semester, the earliest opportunity in which they can have attempted 30 credits.
9. Undergraduates admitted to the University on academic probation are treated as if their first semester of attendance is their first semester on academic probation.
10. Full-time undergraduates who do not earn 18 US credits over the two most recent semesters (including a semester of no study when not approved for a Leave of Absence) are at risk of academic dismissal.

11. Dismissal decisions are made each full semester, at the University Examination Board, upon the recommendation of the Academic Progress Committee.
12. Students who are academically dismissed from the University have the right to appeal the decision to the Provost within five working days of receiving the decision via email.
13. Students in the UK on a Tier 4 visa risk withdrawal of their right to remain if they fail to make acceptable academic progress. The University is obliged to report any student who is dismissed from the University and who is in the UK on a student visa, to UK Visas and Immigration (UKVI). Reporting is done after the time period for the initiating the appeals process to the Provost has expired, or after an unsuccessful appeal.
14. Students dismissed from the University on academic grounds are not normally permitted to reapply for admission.

VERSION MANAGEMENT

Responsible Department: Registry Services			
Approving body: Academic Board			
Version no.	Key Changes	Date of approval	Date of effect
001		24 July 2018	28 August 2018
002	Removed reference to “academic probation” and changed wording re: students at risk of academic dismissal.	25 June 2020	11 August 2020
003	Added information on Late Semester Starts.	May 2021	August 2021
004	Formatting updates. Removed UK-only degree references. Updated credit maximums while on probation.	May 2022	
		Restricted access? <i>Tick as appropriate</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	